

Self-Declaration



Verwaltung von Haus- und Grundbesitz GmbH
 Krefelder Str. 153, 52070 Aachen
 fon: (02 41) 92 84 00 / fax: (02 41) 92 84 0-22

Object:

	1. prospective tenant	2. prospective tenant / relative
first name:		
surname:		
maiden name:		
street:		
postcode/ city:		
nationality:		
gender:	<input type="checkbox"/> male ♂ <input type="checkbox"/> female ♀	<input type="checkbox"/> male ♂ <input type="checkbox"/> female ♀
family status:	<input type="checkbox"/> single <input type="checkbox"/> married	<input type="checkbox"/> single <input type="checkbox"/> married
	<input type="checkbox"/> divorced <input type="checkbox"/> widowed	<input type="checkbox"/> divorced <input type="checkbox"/> widowed
	<input type="checkbox"/> living apart	<input type="checkbox"/> living apart
date of birth:		
nr of identity card:		
issuing authority/ date:		
phone:		
mobile:		
occupation:		
employer & phone number:		
address:		
employed since:		
current landlord:		
address		
further residentst:	name: _____ date of birth: _____	
	1. _____	_____
	2. _____	_____
	3. _____	_____
	4. _____	_____
	5. _____	_____
number of persons:		
pets:	<input type="checkbox"/> NO / <input type="checkbox"/> YES	<input type="checkbox"/> NO / <input type="checkbox"/> Yes
if yes, which one(s):		

Please turn over →

Income		
monthly net income:	Euro:	Euro:
alimony payments:	Euro:	Euro:
child allowance:	Euro:	Euro:
social benefits:	Euro:	Euro:
other incomes:	Euro:	Euro:
temporary work contract:	<input type="checkbox"/> No / <input type="checkbox"/> Yes	<input type="checkbox"/> No / <input type="checkbox"/> Yes
Expenditures		
loans:	Euro:	Euro:
alimony payments:	Euro:	Euro:
others:	Euro:	Euro:
running court order: if yes, what amount:	<input type="checkbox"/> No / <input type="checkbox"/> Yes	<input type="checkbox"/> No / <input type="checkbox"/> Yes
oath of disclosure: if yes, when:	<input type="checkbox"/> No / <input type="checkbox"/> Yes	<input type="checkbox"/> No / <input type="checkbox"/> Yes
garnishments: if yes, what amount	<input type="checkbox"/> No / <input type="checkbox"/> Yes	<input type="checkbox"/> No / <input type="checkbox"/> Yes
rent arrears: if yes, what amount:	<input type="checkbox"/> No / <input type="checkbox"/> Yes	<input type="checkbox"/> No / <input type="checkbox"/> Yes
filed for insolvency: if yes, what amount:	<input type="checkbox"/> No / <input type="checkbox"/> Yes	<input type="checkbox"/> No / <input type="checkbox"/> Yes

Furthermore we need:

1. proof of earnings of the last 3 months

2. For students: parental letter of surety (copy of proof of earnings of the last 3 months)

3. For welfare recipients: written declaration of the social security office (Sozialamt) stating the assumption of income. Please sign and send in the attached approval for an enquiry at the credit reference agency (SCHUFA).

city, date

signature 1. prospective tenant

signature 2. prospective tenant/ relative